

seasons

CHRISTMAS SHOW

crafted by **MAKEful**

NOVEMBER 16–18, 2018
THE INTERNATIONAL CENTRE, MISSISSAUGA

WHAT YOU NEED TO DO

In order to ensure that all of your booth requirements are determined before the show, please use the following checklist.

Please note that some forms are to be returned to the Seasons Christmas Show and some directly to the Official Suppliers.

The Seasons Christmas Show cannot assume responsibility for any information not received by the deadline stated, or for information returned to the incorrect location.

SERVICE REQUIRED	DEADLINE DATE	RETURN TO	PHONE NUMBER	EMAIL
<input type="checkbox"/> Cleaning <i>Caldas</i>	Contact Direct	Fax: 905-672-5670	905-672-2304	info@caldas.ca
<input type="checkbox"/> Customs <i>North American Logistics Services Inc.</i>	Contact Direct	Fax: 905-951-9613	905-951-5478	bcarson@nalsi.com
<input type="checkbox"/> Electrical <i>Showtech</i>	Oct. 31, 2018	Fax: 905-283-0551	1-855-746-9832	kdudley@showtech.ca
<input type="checkbox"/> Hotel <i>Holiday Inn – Toronto Airport (Group code SCS)</i>	Oct. 16, 2018		416-674-4343	
<input type="checkbox"/> Shipping <i>ABF</i>	Contact Direct	Fax: 905-458-3434	1-800-668-7888	tradeshow@freight.abf.com
<input type="checkbox"/> Display Rentals <i>Stronco</i>	Oct. 31, 2018	Fax: 905-270-6771	1-800-665-2621	exhibitorservices@stronco.com
<input type="checkbox"/> Telephone & Internet <i>International Centre Telecommunications</i>	Nov. 1, 2018	Fax: 905-678-5614	905-678-5615	support@internationalcentre.com
<input type="checkbox"/> Proof of Insurance <i>exhibitorinsurance.com</i> <small>Administered by Broker's Trust</small>	Oct. 12, 2018	Fax: 1-866-296-4199	905-695-2971 x104	info@exhibitorinsurance.com
REQUEST FORMS				
<input type="checkbox"/> Form 1 <i>Show Directory Listing Verification</i>	Oct. 12, 2018	<p>These forms can be filled out and submitted through the <u>Online Exhibitor Kit</u>.</p> <p>You may also submit forms through the following: Fax: 416-599-0800 Email: ecressatti@cottagelife.com Questions: by email or phone 416-646-6597</p>		
<input type="checkbox"/> Form 2 <i>Exhibitor Badges</i>	Oct. 12, 2018			
<input type="checkbox"/> Form 3 <i>VIP Passes</i>	Oct. 12, 2018			
<input type="checkbox"/> Form 4 <i>Contest/Draw Approval</i>	Oct. 12, 2018			
<input type="checkbox"/> Form 5 <i>Exhibitor to Exhibitor Promotions</i>	Oct. 12, 2018			
<input type="checkbox"/> Booth Regulations	Oct. 12, 2018			

ONLINE EXHIBITOR KIT can be found at seasonsshow.com/exhibitor-manual